

## **RESEARCH ASSISTANT INTERN VACANCY ANNOUNCEMENT**

The African Technology Policy Studies Network (ATPS) is a trans-disciplinary network of researchers, private sector actors and policy makers promoting the generation, dissemination, use and mastery of Science, Technology and Innovations (STI) for Africa's sustainable development. Our mission is to improve the STI research, policy and practice for sustainable development in Africa, by Africans and for Africa. The centre piece of the mission is the strong belief that Africa's vast natural resources and human capital, as well as its youthful population provide opportunities for the continent to contribute meaningfully to global economic prosperity and sustainability. However, bridging the knowledge and technological gaps between Africa and the rest of the world is pre-requisite for economic prosperity in Africa.

One of our strategic priorities under ATPS Phase IX Strategic Plan (2023-2028) is the generation of knowledge through research and research capacity building. Under this priority, the ATPS undertake research and research capacity building activities under selected priority sectors including sustainable agriculture and food security; low carbon economy and environmental infrastructure. In each priority sector, our research activities focus on building innovation systems capacities for poverty alleviation; climate change adaptation and mitigation; global development paradigms (the role of STI in the new green economy); emerging technologies (their policy implications, advocacy and the socialization of these technologies); and youth and genders development for science and technology.

We are seeking to recruit dynamic trans-disciplinary individual to fill the following position.

### **RESEARCH ASSISTANT INTERN**

#### **Major responsibilities will include:**

- Generating and translating new concepts and research ideas into projects and/or programmes;
- Assist in developing proposals and raising funds for the implementation of projects and/or programmes;
- Assist in the publication of research outputs into various publications and assist identify during proposal development various outputs that would come out of the new projects using specific timelines;
- Assist in developing and implementing strategies for promoting the work of the network; and particularly establishing dynamic policy outreach and advocacy processes with National Chapters;
- Assist in initiating and coordinating training activities with partner institutions for various stakeholders;
- Liaising with the national coordinators and researchers on administrative and non-technical issues;
- Ensuring that the relevant information on issues on science and technology in Africa especially those relating to Agriculture are disseminated to network members;
- Assist in organizing and coordinating conferences, seminars and workshops and representing the Executive Director at workshops and meetings when assigned;
- Ensuring that results of all ATPS research meet international standards by organizing and managing appropriate peer review mechanisms; in liaison with the Research Officers;
- Assist in the coordination of capacity building workshops and related activities to strengthen the capacity of ATPS National Chapters and other constituents;
- Assist in developing and strengthening collaboration with the private sector and civil society including the media;
- Assist in managing individual and institutional grant and consultancy contracts and oversee development of an electronic grants management system;
- Assist in preparation of work and budget for research projects, communication and outreach

- activities;
- Assisting the Research Officers by organizing and managing appropriate peer review mechanisms on all ATPS research results;
- Any other duties as may be assigned by the Supervisor or the Executive Director.

### **Required skills and qualifications**

- A Professional with good character and strong ability to work in a team and under work pressure;
- A Bachelor's Degree in Economics, Science Technology and Innovation, Social Sciences or related. Possession of a Master's degree in Economics, Statistics, Project Management, Data Management and Analytics or relates will be a huge added advantage;
- At least two years' experience in research/research management in the in International Organization/s;
- Demonstrate capacity and ability to do literature such, desk reviews and data analysis and reporting;
- Strong interpersonal skills and a good team player;
- Strong analytical skills;
- Experience in policy analysis in Africa will be an advantage;
- Proficiency in English is required. French will be an added advantage.

Qualified candidates should send a detailed cover letter of interest and curriculum vitae to: [executivedirector@atpsnet.org](mailto:executivedirector@atpsnet.org) and copy to [procurement@atpsnet.org](mailto:procurement@atpsnet.org)

An allowance will be provided in the first three months. Subject to performance and availability of funds, the position may be upgraded to Research Assistant Grade after the internship period. Please quote the vacancy position that you are applying for as the subject for your email application. The position will remain vacant until a suitable candidate is found.